



Portsmouth Public Schools Enrollment Residency Verification Form

Parents/Guardians who are seeking to enroll students into Portsmouth Public Schools and are currently residing in someone else's home, must complete this form to verify residency. The form must be notarized and submitted to the zoned school's registration office along with a copy of one of the home owner's current utility bills, along with either a deed, mortgage statement, or lease.

Residency Verification Information ***TO BE COMPLETED IN THE PRESENCE OF A NOTARY PUBLIC***

Parent/Guardian Information

I, _____, am requesting enrollment of my child, _____ into the Portsmouth Public Schools.

I verify that the above named child and I live at the home of _____, at the following address in Portsmouth, _____, and have since the date of _____.

I hereby certify that the information I provided above is true and accurate to the best of my knowledge. I am aware and understand that personnel from the Department of Student Services can verify residency requirements through investigation if there were at any time a question of current residency.

Signature of Parent/Guardian

Date

To be completed by the person(s) the parent(s) & child(ren) reside with

I certify that the above named person, _____ and his/her child _____ live in my home, at the following address in Portsmouth, _____, and have since the date of _____.

I hereby certify that the information I provided above is true and accurate to the best of my knowledge. I am aware and understand that personnel from the Department of Student Services can verify residency requirements through investigation if there were at any time a question of current residency.

Signature of Home Owner (person parent & child are residing with)

Date

Notary Public Information

On this ____ day of _____ in the year of 20____, I certify that I, _____ a Notary Public Official have duly signed to the statements above and verify that the individuals have presented proper identification for confirmation of correct signatures.

Notary Signature _____

Notary Seal

My Commission Expires _____